



## Community Area Grant Application Form 2011/2012

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

**For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. (See Section 2 for contact details)**

**Please contact your Community Area Manager before completing your application  
(See Section 3 for contact details)**

### 1. Your organisation or group

<b>Name of organisation</b>	Luckington Childrens Platground Charity		
<b>Contact name</b>			
<b>Contact address</b>			
<b>Contact number</b>		<b>e-mail</b>	
<b>Organisation type</b>	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify Registered Charity		

### 2. Your project

<b>Project Title/Name</b>	Further improvements to Playground		
<b>What is your project about and what does it aim to achieve?</b>  <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	Phase one of the project to upgrade the play area was completed earlier this year. This included building a new junior fort, a climbing wall, double zip wires and balancing bars at a total cost of £16137. The Committee now wish to complete the project by purchasing a slide, tyre swing, 2 picnic benches, adding to the play trail and installing new safety gates as requested by ROSPA.		
<b>In which community area does your project take place? (Please give name – see section 3 of the grants pack)</b>	Malmesbury Area		
<b>I/we have discussed our project with the town/parish council?</b>	Yes <input checked="" type="checkbox"/>	<b>Date</b> Jan 2011	No <input type="checkbox"/>
<b>I/we have discussed our project with our Wiltshire councillor?</b>	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	<b>Date</b> Jan 2011 Plus copy to be sent to John Thomson	

<b>Where will your project take place?</b>	Small playing field Luckington
<b>When will your project take place?</b>	September 2011 - completion within 2 months
<b>How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community?</b>  <i>Important: Please do not type/write in paragraphs – This section is limited to 1000 characters only (inclusive of spaces)</i>	The charity owns 2 playing fields adjacent to each other which it manages on behalf of all the residents of Luckington and Alderton. It is the only outdoor play area in the vicinity with the next nearest at Sherston which is a car or bus ride away (2 hour or longer service interval). The larger field is a sports field used by the local inhabitants as well as the local primary school (40 pupils) and preschool (30 children) neither of which have their own facilities. The smaller field has been developed into a play area and was in urgent need of renovation and upgrade. It is regularly used by the local inhabitants (104 children) but available to any visitor. It caters for children up to the age of 14. Members of the Committee have spoken extensively to the local children to discover exactly what equipment they would like to use.
<b>How many people will benefit from your project?</b>	more than 100
<b>How does your project demonstrate a direct link to the local community plan for your area?</b> <a href="http://www.wiltshire.gov.uk/areboards">www.wiltshire.gov.uk/areboards</a>  Please provide a reference/page no.	The improvement of play areas  page 18
<b>To be completed ONLY where town/parish councils are making an application</b>	
<b>Is your project one which parish/town councils have powers to raise local taxes to fund?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Could your project be funded from your reserves?</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)</b>	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<b>Any other information about your project.</b> Phase one was funded from our reserves, local fund raising and a grant from our PARISH Council of £1000. (Note this was substantial grant from them as it represents more than 25% of the annual precept). A request for funding from the Malmesbury Area board was withdrawn in view of the availability of other funds with the intention of submitting this application. In assessing contribution for matched funding it had been hoped that the Members would have taken into consideration the considerable amount already spent by the Committee to fund the first phase. Please note the figure quoted for free reserves is the balance as at the 5 <sup>th</sup> April 2011 out of which has to be paid our contribution to the project. It also includes a capital sum (From 106 agreement) paid to the Committee to meet future maintenance although the committee are confident it can meet this commitment from fundraising.	

### 3. Management

How many people are involved in the management of your group/organisation?  
Of these, how many are:

Over 50 years	Male	<input type="text"/>		<input type="text"/>
		Female		<input type="text"/>
25 – 50 years	Male	<input type="text" value="7"/>	Female	<input type="text"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Ongoing costs are around £1500 per annum which is funded by local fundraising (Summer fete and Bonfire night). Grass cutting is funded by school and Parish Council. Insurance is largely covered by a grant from Parish Council.

How will you know whether your project has made a difference in the community? What evidence will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The playground has already proved to be a vital asset to the community. The current project is essential to keep it safe, in good repair and appropriate to local needs. Impact will be clearly demononstrated by the number of youngersters continuing to use it safely and responsibly. This is a small community - feedback and evaluation occurs quite naturally

Have you contacted Charities Information Bureau for help with your application/ to seek other funding?

Yes  Date but not recently No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

*Please list with amount applied for and whether you have been successful*

Name of Funder	Amount Applied For	Amount Received
Jack Lane Trust, Sherston	500	0

Have you or do you intend to apply for a grant from another area board within this financial year?

*If yes, please state which one(s).*

Yes  No

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes  No

4. Information relating to your last annual accounts (if applicable)		
Year ending: 5 <sup>th</sup> April 2011	Month: April	Year: 2011
A - Total income:	£3763	
B - Minus total expenditure:	£18491	
Surplus/deficit for year: (A minus B)	£(14728)	
Free reserves currently held:	£4923	

**5. Financial information – If you can claim back V.A.T. please exclude from figures given below**

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Gates	£1,224	Own fundraising/reserves	c	£3,960
Picnic Benches	£230			£
Slide	£695	Parish/town council		£
Tyre swing	£675			£
Labour	£1,500	Trusts/foundations		£
Materials for Playtrail	£2275			£
	£	In kind		£
	£			£
	£	Other		£
	£			£
	£			£
VAT	£1,320			£
<b>Total Project Expenditure</b>	<b>£7,919</b>	<b>Total Project Income</b>		<b>£3,960</b>

<b>Total project income B</b>	<b>£3,960</b>
<b>Total project expenditure A</b>	<b>£7,919</b>
<b>Project shortfall A – B</b>	<b>£3,959</b>
<b>Grant sought from Wiltshire Council Area Board</b>	<b>£3959</b>
<b>Bank Details</b>	
<b>Please give the name of the organisations' bank account e.g. Barclays</b>	Lloyds Bank
<b>Please give the title name of the organisations' bank account e.g. current</b>	Current

**6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered**

**Enclosed (please tick)**

- Written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

**For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.**

**7. Declaration (on behalf of organisation or group) – I confirm that...**

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.  Child Protection  Safeguarding Adults
  - Public Liability Insurance  Equal opportunities
  - Access audit  Environmental impact
  - Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

**Please return your completed application to the appropriate Area Board Locality Team (see section 3)**